

**NOTICE OF INTENTION TO ADOPT THE CONFLICT OF INTEREST CODE
OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION, INC.**

NOTICE IS HEREBY GIVEN that the San Pablo Economic Development Corporation, Inc. (San Pablo EDC), pursuant to the authority vested in it by section 87306 of the Government Code proposes to adopt a conflict of interest code. A comment period has been established commencing on **October 10, 2022** and closing on **November 23, 2022**. All inquiries should be directed to the contact listed below.

The San Pablo EDC proposed conflict of interest code includes employee positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of section 87302 of the Government Code. The code adoption carries out the purposes of the law and no other alternative would do so and be less burdensome to affected persons.

Information on the code adoption is available on the agency's intranet site and/or attached to this email.

Any interested person may submit written comments relating to the proposed code by submitting them no later than **November 23, 2022**, or at the conclusion of the public hearing, if requested, whichever comes later. At this time, no public hearing is scheduled. **A person may request a hearing no later than November 8, 2022.**

The San Pablo EDC has determined that the proposed code adoption:

1. Impose no mandate on local agencies or school districts.
2. Impose no costs or savings on any state agency.
3. Impose no costs on any local agency or school district that are required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
4. Will not result in any nondiscretionary costs or savings to local agencies.
5. Will not result in any costs or savings in federal funding to the state.
6. Will not have any potential cost impact on private persons, businesses or small businesses.

All inquiries concerning this proposed code adoption and any communication required by this notice should be directed to: **Saeid Babay Hosseini, Program Analyst, 510-215-3205, saeidb@sanpabloedc.org.**



DECLARATION OF EXECUTIVE DIRECTOR

Multi-County Agency Conflict of Interest Code for

San Pablo Economic Development Corporation, Inc.

The proposed conflict of interest code specifically includes each agency position that involves the making or participation in the making of decisions which may foreseeably have a material financial effect on an economic interest. Positions that do not make or participate in decisions are not included.

The disclosure categories are written to address the agency's current programs and require disclosure of only foreseeable interests that may create a conflict of interest.

The agency has satisfied all of the requirements of Title 2, Division 6 of the California Code of Regulations Section 18750 preliminary to approval of the proposed code, including providing a comment period for both employees and the public.

Signature

October 10, 2022

Date

Leslay C. Choy

Printed Name

Executive Director

Title

**Conflict of Interest Code
for the San Pablo Economic Development Corporation**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix (or Appendices), designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **San Pablo Economic Development Corporation (Corporation)**.

Individuals holding designated positions shall file their statements of economic interests with the **Corporation**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **Corporation**.

**Conflict of Interest Code
for the San Pablo Economic Development Corporation
Appendix**

<u>Designated Positions</u>	<u>Disclosure Category</u>
Member of the Board of Directors	1, 2, 3
Executive Director	1, 2, 3
Controller	1
Senior Workforce Coordinator	1
Business and Housing Manager	1, 2

*Consultants/New positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

Disclosure Categories

Category 1

Designated positions in this category must report:

- Investments, business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from sources that provide services, supplies, materials, machinery or equipment of the type utilized by the Corporation.

Category 2

Designated positions in this category must report:

- Investments, business positions in business entities, and sources of income including receipt of gifts, loans, and travel payments, from business entities and nonprofit organizations of the type that receive loans, grants or other monies from or through the Corporation.

Category 3

Designated positions in this category must report:

- Real property located within the jurisdiction as well as real property within two miles of the real property used or the potential site.