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Next EDC Resolution Number SPEDC2019-009



*putting san pablo to work*

## **SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AGENDA**

**13830 San Pablo Avenue, STE D  
San Pablo, CA 94806  
Telephone (510) 215-3200**

### **Board of Directors**

*Adam Novickas, Chair*

*Xavier Abrams, Vice Chair*

*Genoveva Garcia Calloway, Secretary*

*Kanwar Singh, Treasurer*

*Rich Kinney, Director*

**WEDNESDAY, MARCH 20, 2019  
6:00 PM**

Copies of this agenda and non-exempt public records relating to an open session item on this agenda will be available for public view at the SPEDC offices, 13830 San Pablo Avenue, Suite D, San Pablo. The full agenda packet may also be viewed on the SPEDC's website at [www.SanPabloEDC.org](http://www.SanPabloEDC.org).

### **CALL TO ORDER OF ANNUAL MEETING/ PLEDGE OF ALLEGIANCE/ ROLL CALL**

**PUBLIC COMMENTS:** The public is encouraged to address the SPEDC Board on any matter listed on the agenda or any other matter within its jurisdiction subject to the rules of decorum to be described and acted on by the Board. If you wish to address the Board, please complete the Speaker Form and hand it to the Secretary. The Board will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. We ask that cell phones be silenced during the meeting.

### **EXECUTIVE DIRECTOR REMARKS**

#### **CONSENT AGENDA**

All matters listed in the Consent Agenda section will be considered routine by the Board and will be enacted by one motion. The disposition of the item is indicated. There will be no separate discussion of these items. If discussion is requested, that item will be removed from the section entitled Consent Agenda and will be considered separately.

#### **CONSENT AGENDA** (4 items) – Director Kinney will abstain due to conflicts of interest

1. Minutes of the February 20, 2019 regular meeting (pages 3 - 5)  
**Recommendation: Approve**
2. SPEDC FY18-19 YTD Financial Statements through January 31, 2019 (pages 6 - 23)  
**Recommendation: Receive and file**

3. Resolution authorizing execution of a FY18-19 professional services agreement regarding digital billboard proceeds with the City of San Pablo and receipt of funding in the amount of \$22,500, to support small business and workforce (pages 24 - 46)

**Recommendation: Approve**

4. Resolution authorizing execution of a FY18-19 professional services agreement with the City of San Pablo and receipt of funding in the amount of \$562,500, to perform desired economic development programs and services in San Pablo (pages 47 - 69)

**Recommendation: Approve**

**\* \* \* END OF CONSENT AGENDA \* \* \***

#### **REGULAR AGENDA – ITEMS FOR DISCUSSION**

1. Resolution authorizing Tax filings for ARISE CDE and its sub-CDEs for 2016-2018 and budget reallocation of \$10,000 (pages 70 - 73)

**Recommendation: Approve**

2. Resolution authorizing FY18-19 mid-year budget adjustment (pages 74 - 80)

**Recommendation: Approve**

3. Resolution authorizing contract with Dakin & Dakin for Mission Plaza development (pages 81 - 94)

**Recommendation: Approve**

4. Resolution authorizing execution of legal services agreement with Goldfarb and Lipman for San Pablo Community Center NMTC deal unwind (pages 95 - 103)

**Recommendation: Approve**

5. Resolution authorizing special meeting date to review data and select the 2019 San Pablo Small Business of the Year (SBOTY) (pages 104 - 105)

**Recommendation: Approve**

#### **ADJOURNMENT**

Adjourn to next closed meeting is scheduled for **Wednesday, March 27**, at 1:00 pm.