In accordance with the Americans with Disabilities Act, persons requiring assistance or auxiliary aids in order to participate should contact the San Pablo EDC Offices, 1000 Gateway Avenue, First Floor, San Pablo, (510) 215-3200, as soon as possible prior to the meeting. The SPEDC will give such requests primary consideration, taking into account undue financial and administrative burdens or fundamental alterations in services, programs or activities.



# SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD GOVERNANCE COMMITTEE MEETING AGENDA

#### ZOOM:

https://us02web.zoom.us/j/86924583713?pwd=T3pXMHcxWERhUEITV0JueVE0VVRUZz09

**Passcode: 664210** 

### **Governance Committee Members**

Xavier Abrams, Board Chair Genoveva Calloway, Board Vice Chair Saman Farid, Director

## TUESDAY, OCTOBER 19, 2021 6:00 PM

Copies of this agenda and non-exempt public records relating to an open session item on this agenda will be available for public view at the SPEDC offices, 1000 Gateway Avenue, San Pablo or at <a href="https://www.SanPabloEDC.org">www.SanPabloEDC.org</a>.

### CALL TO ORDER OF REGULAR MEETING/ PLEDGE OF ALLEGIANCE/ ROLL CALL

### **EXECUTIVE DIRECTOR REMARKS**

### **REGULAR AGENDA – ITEMS FOR DISCUSSION**

1. Nominate and elect a Committee Chair and Vice Chair (pages)

Recommendation: Make recommendation

2. Discuss draft Conflict of Interest Code resolution and review draft amended Bylaws with updated section on Conflict of Interest (pages)

Recommendation: Make recommendation

3. Discuss Recommendations on Paid Holidays and Employee Handbook changes (pages)

Recommendation: Make recommendation

4. Outline Strategic Plan Process and Review Draft RFP (pages)

Recommendation: Make recommendation

#### **ADJOURNMENT**

Adjourn until the next regular meeting, which will be held on an as-needed basis.