

In accordance with the Americans with Disabilities Act, persons requiring assistance or auxiliary aids in order to participate should contact the San Pablo EDC Offices, 1000 Gateway Avenue, First Floor, San Pablo, (510) 215-3200, as soon as possible prior to the meeting. The SPEDC will give such requests primary consideration, taking into account undue financial and administrative burdens or fundamental alterations in services, programs or activities.

Next EDC Resolution Number SPEDC2021-005



SAN PABLO EDC
putting people to work

SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AGENDA

Videoconference:

<https://us02web.zoom.us/j/84887895165?pwd=d0g0SCtnaVJjb04vVWINWjlkT0UxZz09>

Meeting ID: 848 8789 5165; Password: 988792

Board of Directors

Xavier Abrams, Chair

Genoveva Garcia Calloway, Vice Chair

Kanwar Singh, Treasurer

Richard Kinney, Director

Patricia Ponce, Director

WEDNESDAY, March 17th, 2021

5:30 PM

Copies of this agenda and non-exempt public records relating to an open session item on this agenda will be available upon request to saeidb@sanpabloedc.org. The agenda may also be viewed at www.SanPabloEDC.org.

CALL TO ORDER OF ANNUAL MEETING/ PLEDGE OF ALLEGIANCE/ ROLL CALL

PUBLIC COMMENTS: The public is encouraged to address the San Pablo EDC Board on any matter listed on the agenda or any other matter within its jurisdiction subject to the rules of decorum to be described and acted on by the Board. If you wish to address the Board, please email saeidb@sanpabloedc.org with "Speaker Form" in the subject line. The Board will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote.

EXECUTIVE DIRECTOR REMARKS

CONSENT AGENDA

All matters listed in the Consent Agenda section will be considered routine by the Board and will be enacted by one motion. The disposition of the item is indicated. There will be no separate discussion of these items. If discussion is requested, that item will be removed from the section entitled Consent Agenda and will be considered separately.

CONSENT AGENDA (5 items)

1. Minutes of the February 17, 2021 regular meeting (pages)

Recommendation: Approve

2. San Pablo EDC FY20-21 Financial Statements ending January 31, 2021 (pages)

Receive and file

3. Resolution authorizing adoption of updated San Pablo EDC Employee Handbook (pages)
Recommendation: Approve
4. Resolution authorizing amendment to Memorandum of Understanding with Murphy & Associates PC for real estate-related legal services (pages)
Recommendation: Approve
5. Resolution authorizing amendment to FY20-21 Green & Fair Janitorial and Maintenance contract for lot sweeping services at Mission Plaza and approve FY20-21 budget increase of \$810 (pages)
Recommendation: Approve

*** * * END OF CONSENT AGENDA * * ***

REGULAR AGENDA – ITEMS FOR DISCUSSION

1. Resolution nominating and electing a city-nominated board director for a two-year term (pages)
Recommendation: Nominate & Elect
2. Resolution nominating and electing board officers (pages)
Recommendation: Approve
3. Resolution authorizing amended Bylaws (pages)
Recommendation: Approve
4. Resolution authorizing establishment of an Advisory Council by resolution (pages)
Recommendation: Approve

ADJOURNMENT

Adjourn to next regular meeting is scheduled for **Wednesday, April 21, 2021**, at 6:00 pm.