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**MINUTES OF THE REGULAR MEETING OF THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS**

**WEDNESDAY, MAY 17, 2018**

**ROLL CALL**

The Board of Directors (Board) meeting was called to order at 5:39 PM in the San Pablo Economic Development Corporation (San Pablo EDC) Offices at 13830 San Pablo Avenue, Suite D, San Pablo, California. Present were Vice-Chair and Treasurer Xavier Abrams, Director Genoveva Calloway, and Chair Adam Novickas who participated via teleconference. Director Kathy Chao Rothberg had an excused absence. Also present were General Manager Leslay Choy, and Program Technician Elliot Grossman. Executive Director Matt Rodriguez had an excused absence.

**PUBLIC COMMENTS**

There were no members of the public present.

**EXECUTIVE DIRECTOR DIRECTOR/GENERAL MANAGER REMARKS**

General Manager Leslay Choy opened the meeting by updating the Board on San Pablo EDC's status of the board director search, the Bringing Home the Prize event at the July 4<sup>th</sup> Celebration, and the anticipated reschedule of the June 20<sup>th</sup> board meeting.

**CONSENT AGENDA**

Items on the consent agenda:

1. Minutes of the March 21, 2018 closed session meeting  
**Recommendation: Approve**
2. Minutes of the March 21, 2018 regular session meeting  
**Recommendation: Approve**
3. SPEDC FY17-18 YTD Financial Statements through April 30, 2018  
**Recommendation: Receive and file**
4. Resolution adopting San Pablo EDC Annual Budget Planning Process Timeline  
**Recommendation: Approve**

It was moved by Director Calloway, seconded by Vice Chair and Treasurer Abrams, and passed by a vote of those present to adopt the items on the Consent Agenda. The motion passed as follows:

AYES: Abrams, Calloway, Novickas  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

## REGULAR AGENDA

### **Resolution authorizing application for AHEAD Grant**

General Manager Choy introduced the item as an opportunity to diversify funding aligned with current Culture of Health efforts. It was moved by Director Calloway, seconded by Vice Chair and Treasurer Abrams, and passed by a vote of those present to adopt **RESOLUTION SPEDC2018-010**, a resolution authorizing application for the AHEAD grant:

AYES: Abrams, Calloway, Novickas  
NOES: None  
ABSTAIN: None  
ABSENT: Chao-Rothberg

### **Resolution authorizing nonbinding letter of intent to the San Pablo Local Successor Agency**

General Manager Choy introduced the resolution and discussed it as an opportunity to advance the organization's core strategy to diversify funding through the acquisition of a revenue-generating asset while expanding services the San Pablo might offer. It was moved by Chair Novickas, and seconded by Director Calloway, and passed by a vote of those present, to adopt **RESOLUTION SPEDC2018-011**, a resolution authorizing nonbinding letter of intent to the San Pablo Local Successor Agency.

AYES: Abrams, Calloway, Novickas  
NOES: None  
ABSTAIN: None  
ABSENT: Chao Rothberg

## ADJOURNMENT

It was moved by Director Calloway and seconded by Vice Chair and Treasurer Abrams to adjourn the meeting at 5:47 PM until the next regular board meeting slated for June 21, 2018, at 6:00 PM.

Respectfully submitted,



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Leslay C. Choy, Board Secretary



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Xavier Adams, Vice Chair and Treasurer